

There were present:

Committee Members

Andrew Scott - Chair
Scott Bailey
Amy Kohnstamm

Staff and Other Attendees

Kara Bradshaw - Executive Assistant, Board of Education
Stephanie Soden-Back - Executive Chief of Staff
Marina Creswell – Senior Director, School Modernization
Rosanne Powell - Senior Board Manager
David Roy – Interim Senior Director, Communications
Susan Zoller – MGT Consulting Group
Lisa Tyler – Portland Parks and Recreation
Dan Jung – Chief Operating Officer
Jamie Hurd – Project Manager
Steven Weeks – BORA Architects
John Lyons – Senior Project Manager
Jackson Weinberg – District Student Council
TaeViondre Thomas – District Student Council
Rita Moore – Board Director
Richard Kaselow – AECOM
Brian Holmes – AECOM
Darren Lee – Project Manager
Heidi Bertman – Project Manager
Ayana Horn – Project Manager
John Burnham – Temporary Senior Director of Health and Safety
Tanja Hopmans – Project Manager
Cynthia Le – Chief Financial Officer
Mary Mertz – Director of Special Education
Scott Perala – Bond Program Manager
Natasha Grannis – Executive Assistant, Office of School Modernization

Acknowledgement of minutes

The following minutes were available and acknowledged: November 21, 2020. December 04, 2020.
December 19, 2020. January 16, 2020.

Educational Suitability Report Overview

Susan Zollar and Richard Holmes presented an overview of the Educational Suitability assessment that was completed. She stated that a suitability assessment is a determination of how well the school can accommodate the programs that are in the school and how learning occurs in the space. They began by looking at the Educational Specifications (Ed Specs), interviewed each school principal, and then toured each school. She shared an overview of the four components of the assessment, which are the learning environment, size, location, and stuff (storage and fixed equipment). The results were sent to the

report. They also looked at the district as a whole in each category (such as technology, meeting spaces, learning environment, art rooms, etc.). She provided a few comments on the results, noting that K-8 schools tended to score the lowest because the space was not designed to accommodate both an elementary and middle school, middle schools tend to have the highest suitability percent because they schools were typically originally designed to be middle schools, and that high schools varied greatly. Board Directors asked clarification questions regarding the report.

Facility Assessment Services Report

Richard Kaselow provided an overview of the Facility Assessment Services Report, noting that the process is based on communication and preplanning. The assessment is focused on inventory and a condition, including how assets are being maintained, and how to prioritize funding. He noted that they completed a visual assessment of each school (no mechanical, chemical assessments). The data collected will be shared soon. They identified Americans with Disabilities Act (ADA) upgrades and issues still outstanding, noting that strides have been made but that there are still outstanding needs. Brian Holms shared an overview of their cost estimation. Cost estimation includes a typical accuracy range, does not include contingency, design, nor co (es)-8 (R)-2.9 (e)-19 (e)-19 (e)-19 (-12e)-19 (-12)-12.1 (not)- (,)-1.1e(ng h)-e-

